



**FILED**

OCT 22 2018

State Auditor & Inspector

**BRYAN COUNTY EMS**  
**ESTIMATE OF NEEDS**

<b>REVENUES</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>
	<b>PRIOR YEAR</b>	<b>CURRENT YEAR</b>	<b>PROPOSED</b>
Ending Cash Balance	981,834.33	582,166.28	<b>615,510.00</b>
County Tax	1,022,725.07	1,017,163.00	<b>1,087,499.00</b>
Subscriptions	5,300.00	5,500.00	<b>30,250.00</b>
Interest	1,090.00	1,000.00	<b>1,000.00</b>
Other	17,617.00	14,000.00	<b>15,000.00</b>
Special Events	3,689.00	3,000.00	<b>0.00</b>
Grant Proceeds	0.00	0.00	<b>0.00</b>
<b>TOTAL</b>	<b>1,050,421.07</b>	<b>1,040,663.00</b>	<b>1,749,259</b>
<b>SERVICES RENDERED</b>			
Emergency	1,390,037.65	1,400,000.00	<b>1,640,700</b>
Non-Emergency	444,555.23	480,000.00	<b>575,000</b>
Mileage	780,112.73	780,000.00	<b>791,730.00</b>
<b>TOTAL</b>	<b>2,614,705.60</b>	<b>2,660,000.00</b>	<b>3,007,430.00</b>
<b>TOTAL REVENUE</b>	<b>3,665,126.67</b>	<b>3,700,663.00</b>	<b>4,756,689.00</b>
<b>LESS Uncollectable</b>	<b>1,045,882.24</b>	<b>1,064,000.00</b>	<b>1,503,715.00</b>
<b>NET REVENUES</b>	<b>2,619,244.43</b>	<b>2,636,663.00</b>	<b>3,252,974</b>

**RECEIVED**

OCT 22 2018

State Auditor  
and Inspector



# BRYAN COUNTY EMERGENCY MEDICAL SERVICE BOARD

Bryan, County Oklahoma

2018-2019

Estimate of Needs & Financial Statement of the Fiscal year  
2017-2018

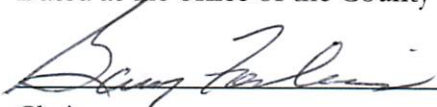
Bryan County, Oklahoma, Emergency Medical Service Board State of Oklahoma, County of Bryan, ss:

To the County Excise Board of Bryan County, Greeting: -

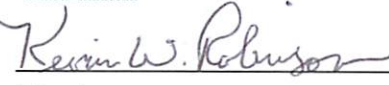
Pursuant to the requirements of 68 O.S. 1991 section 3002, we submit herewith for your consideration, the within statement of the fiscal condition of the Emergency Medical Service Board, County of Bryan, State of Oklahoma, for the fiscal year beginning July 1, 2017 and ending June 30, 2018, together with an itemized statement of the estimated needs thereof for the fiscal year beginning July 1, 2018 and ending June 30, 2019. The same have been prepared in the conformity to Statute, in relation to which be it further noted that:

1. We, members of the Emergency Medical Service Board of said County and State, do hereby certify that the statements herein submitted show the true and correct conditions of the fiscal affairs of said Emergency Medical Service Board for the fiscal year ending June 30, 2018, that said statement comprise a "full and accurate statement of the assessments, receipts, and expenditures of the preceding year, made out in detail under separate heads" as required by 19 O.S. 1991 Section 345; that said preparation was had at an official session of said Board, begun on the First Monday in July, 2018 pursuant to the provisions of 68 O.S. 1991 Section 3002
2. And we further certify that the estimates of the several amounts necessary for current expenses for the fiscal year beginning July 1, 2018 and ending June 30, 2019, were prepared and filed with the Emergency Medical Service Board as of the first Monday in July 2018, that the same have been correctly entered, and that all estimates made are entered as certified and the deputies are calculated and based upon authority of salary statutes currently effective and applicable in this county.
3. We further certify that the estimated income from sources other than ad valorem tax, shown on "schedule 4", may reasonably be expected be collected as a revenue during the ensuing year, and in excess of the 90% of the amounts collected for the same sources during the fiscal year ending June 30, 2018.

Dated at the office of the County Clerk, at Durant, Oklahoma, this 9<sup>th</sup> day of OCTOBER, 2018.

  
\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice Chairman

  
\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Clerk

Filed this 16 Day of October, 2018 Secretary and Clerk of Excise Board, Bryan County, Oklahoma



## CERTIFICATE OF EXCISE BOARD ESTIMATE OF NEEDS FOR 2018-2019

County Excise Board's Appropriation of Income & Revenue	EMS Fund	Sinking Fund
Appropriations Approved & provision Made	\$ 3,518,291	\$
Appropriation of Revenues	\$	\$
Excess of Assets Over Liabilities	\$ 889,827	\$
Unclaimed Protest Tax Refund	\$	\$
Miscellaneous Estimated Revenues	\$ 1,549,965	\$
Estimate Value of Surplus Tax in Process	\$	\$
Sinking Fund Contributions	\$	\$
Surplus Building Fund Cash	\$	\$
Total Other Than 2018 Tax	\$ 2,430,792	\$
Balance Required	\$ 978,150	\$
Asses 10% for Delinquency	\$ 1,087,499	\$
Total Required for 2018 Tax	\$1,087,499.00	\$
Services Rendered Total		
Uncollected Services Rendered		
Rate of Levy Required & Certified (in Mills)	3.07 Mills	

We Further certify that the net assessed valuations of the Property, subject to ad valorem taxes, after the amount of all Homestead Exemptions deducted in the said County as finally equalized and certified by the State Board of Equalization for the current year 2017-2018 is as follows:

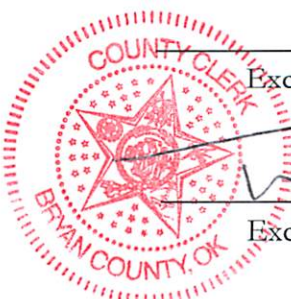
Valuations & Levies Excluding Homesteads				
County	Real Estate	Personal	Public Service	Total
	\$252,710,168	\$44,435,958	\$86,579,546	\$383,725,672

and that the assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof appropriated as aforesaid; and that having ascertained as aforesaid, the aggregate amount to be raised by ad valorem taxation, we thereupon made the levies therefor as provided by laws as follows:

Emergency Medical Service Fund	3.07 Mills	Sinking Fund	Mills 3.07	Total 3.07	Mills
					Mills
					Mills
					Mills
					Mills
					Mills
					Mills
					Mills
					Mills
					Mills
					Mills

And we do hereby order the above levies to be certified forthwith by the Secretary of this Board to the County Assessor of Bryan County, in Assessor may immediately extend said levies upon the Tax Rolls for the year 2018 without regard to any protest that may be filed against the levies, as required by 68 O.S. 1991, Section 2869

Dated at Durant, Oklahoma, this 16 day of Oct 2018



Excise Board Chairman

Excise Board Secretary

*Shila Risner*

Excise Board Member

*[Signature]*

Excise Board Member

**Bryan County Ambulance Authority  
2018-2019 Budget**

**SUMMARY**

**REVENUES:**

1. Estimated Ending Cash in the Bank June 30 <sup>th</sup> 2018		\$880827.00
2. Revenue from 3 MIL Tax Levy		\$1087499.00
3. Revenue from Subscriptions		\$30250.00
4. Revenue from Interest		\$1000.00
5. Revenue from Operations		\$1503715.00
6. Revenue from Other		\$15000.00
7. Total Estimated Revenue & Cash in Bank		\$3518291.00

**EXPENSES:**

1. Personnel Service	70%	\$2039053.00
2. Maintenance & Operations	24%	\$688478.00
3. Capital Improvements	6%	\$175250.00
4. Total Estimated Expenses	100.00%	\$2914781.00

Estimated Cash in Bank 6-30-2019 \$615510.00

**Bryan County Ambulance Authority  
2018-2019 Budget**

**REVENUES**

<b>REVENUES</b>					
	<b>5/31/18 Actual</b>	<b>2017-2018 Est Yr. End</b>	<b>2018-2019 Proposed</b>	<b>Net Difference</b>	<b>Monthly Budget</b>
County Tax		\$1070541.00	\$1087499.00	\$16958.00	\$92128.00
Subscriptions		\$6015.00	\$30250.00	\$24235.00	\$2520.00
Interest		\$1080.00	\$1000.00	-\$80.00	\$83.00
Other		\$29491.02	\$15000.00	-\$14491.02	\$1250.00
<b>Total</b>		<b>\$1107127.02</b>	<b>\$1133749.00</b>	<b>\$26621.98</b>	<b>\$94480.00</b>
<b>SERVICES RENDERED</b>					
	<b>5/31/18 Actual</b>	<b>2017-2018 Est Yr. End</b>	<b>2018-2019 Proposed</b>	<b>Net Difference</b>	<b>Monthly Budget</b>
ALS – Emergency		\$883227.00	\$900000.00	\$16773.00	\$75000.00
BLS – Emergency		\$632145.00	\$705000.00	\$72855.00	\$58750.00
ALS – Non- Emergency		\$180155.00	\$213000.00	\$32845.00	\$17750.00
BLS – Non- Emergency		\$303536.00	\$358000.00	\$54464.00	\$29833.00
ALS2		\$36447.00	\$35700.00	-\$747.00	\$297.00
Specialty Care		\$3960.00	\$4000.00	\$40.00	\$333.00
Mileage		\$791730.00	\$791730.00	\$0	\$65977.00
<b>Total</b>		<b>\$2831200.00</b>	<b>\$3007430.00</b>	<b>\$88115.00</b>	<b>\$250616.00</b>
Less 50% Uncollectable		\$1415600.00	\$1503715.00	\$88115.00	\$125309.00
<b>NET Revenues</b>		<b>\$1415600.00</b>	<b>\$1503715.00</b>	<b>\$88115.00</b>	<b>\$125309.00</b>

**Bryan County Ambulance Authority  
2018-2019 Budget**

**EXPENSES**

Employee Related					
	5/31/18 Actual	2017-2018 Est Yr. End	2018-2019 Proposed	Net Difference	Monthly Budget
Salaries		\$1406903.00	\$1435042.00	\$28139.00	\$119587.00
Benefits		\$325274.00	\$331780.00	\$6506.00	\$27649.00
Work Comp		\$126123.00	\$128646.00	\$2523.00	\$10721.00
FICA		\$131843.00	\$134480.00	\$2637.00	\$11207.00
Unemployment Taxes		\$8730.00	\$8905.00	\$175.00	\$743.00
Direct Deposit		\$173.00	\$200.00	\$27.00	\$17.00
<b>Total</b>		<b>\$1999046.00</b>	<b>\$2039053.00</b>	<b>\$40007.00</b>	<b>\$169922.00</b>

Building					
	5/31/18 Actual	2017-2018 Est Yr. End	2018-2019 Proposed	Net Difference	Monthly Budget
Building Maintenance		\$17840.00	\$20000.00	\$2160.00	\$1667.00
<b>Total</b>		<b>\$17840.00</b>	<b>\$20000.00</b>	<b>\$2160.00</b>	<b>\$1667.00</b>

Ambulance					
	5/31/18 Actual	2017-2018 Est Yr. End	2018-2019 Proposed	Net Difference	Monthly Budget
Maintenance		\$28899.00	\$30000.00	\$1101.00	\$2500.00
Repair		\$27583.00	\$30000.00	\$2417.00	\$2500.00
Fuel		\$44565.00	\$45000.00	\$435.00	\$3750.00
Oil		\$2589.00	\$3000.00	\$411.00	\$250.00
<b>Total</b>		<b>\$103636.00</b>	<b>\$108000.00</b>	<b>\$4364.00</b>	<b>\$9000.00</b>

**Bryan County Ambulance Authority  
2018-2019 Budget**

Service Operations					
	5/31/18 Actual	2017-2018 Est Yr. End	2018-2019 Proposed	Net Difference	Monthly Budget
Medical Supplies		\$96939.00	\$80000.00	-\$16939.00	\$6667.00
Oxygen		\$20621.00	\$25000.00	\$4379.00	\$2084.00
Medical Equipment		\$5870.00	\$6000.00	\$130.00	\$500.00
Office Supplies		\$10738.00	\$11000.00	\$262.00	\$917.00
EMS Week		\$0	\$1200.00	\$1200.00	\$100.00
Advertising/Marketing		\$0	\$1200.00	\$1200.00	\$100.00
Toll Fees		\$71.00	\$100.00	\$29.00	\$9.00
Linen		\$6304.00	\$6400.00	\$96.00	\$534.00
Office Equip. & Maint.		\$427.00	\$500.00	\$73.00	\$42.00
Furniture		\$1312.00	\$1350.00	\$38.00	\$113.00
Postage		\$4583.00	\$8200.00	\$3617.00	\$684.00
Medical Waste		\$1897.00	\$2000.00	\$103.00	\$167.00
Utilities		\$19209.00	\$20000.00	\$791.00	\$1667.00
Bond Insurance		\$376.00	\$400.00	\$24.00	\$34.00
<b>Total</b>		<b>\$168347.00</b>	<b>\$163350.00</b>	<b>-\$4997.00</b>	<b>\$13612.50</b>

Insurance					
	5/31/18 Actual	2017-2018 Est Yr. End	2018-2019 Proposed	Net Difference	Monthly Budget
Property		\$2018.00	\$2100.00	\$81.00	\$175.00
General Liability		\$11027.00	\$12000.00	\$1101.00	\$1000.00
Management Liability		\$3505.00	\$3600.00	\$251.00	\$300.00
Business Auto		\$13360.00	\$12000.00	\$514.00	\$1000.00
Portable Equipment		\$893.00	\$900.00	\$254.00	\$75.00
Umbrella Rider		\$5065.00	\$5100.00	\$179.00	\$425.00
<b>Total</b>		<b>\$36244.00</b>	<b>\$35700.00</b>	<b>\$2390.00</b>	<b>\$3219.50</b>

**Bryan County Ambulance Authority  
2018-2019 Budget**

Education					
	5/31/18 Actual	2017-2018 Est Yr. End	2018-2019 Proposed	Net Difference	Monthly Budget
Employee Training	19444.00	\$19444.00	\$20000.00	\$556.00	\$1666.00
EMS 1	\$1750.00	\$1750.00	\$1750.00	\$0	\$145.00
EMT Training	\$0	\$0	\$2750.00	\$2750.00	\$229.00
AHA Training	\$0	\$0	\$2000.00	\$2000.00	\$166.00
Equipment & Supplies	\$0	\$0	\$2500.00	\$2500.00	\$208.00
Total	\$21194.00	\$21194.00	\$29000.00	\$7806.00	\$2146.00

Information Technology (I.T.)					
	5/31/17 Actual	2017-2018 Est Yr. End	2018-2019 Proposed	Net Difference	Monthly Budget
Vehicle Internet			\$10500.00	\$0	\$875.00
Station Internet / Phones			\$4500.00	\$0	\$375.00
Zoll - Enterprise			\$37000.00	\$0	\$3084.00
Zoll - Billing Pro			\$8600.00	\$0	\$717.00
Fleet Tracking			\$5100.00	\$0	\$425.00
KelPro License			\$2600.00	\$0	\$217.00
Carbonite (Backup)			\$1300.00	\$0	\$109.00
Support Warehouse (Server Hardware)			\$1800.00	\$0	\$150.00
Alarms, Cameras & Badges			\$1200.00	\$0	\$100.00
Hardware			\$8000.00	\$0	\$667.00
New Software			\$800.00	\$0	\$67.00
Total			\$81400.00	\$0	\$6784.00



**Bryan County Ambulance Authority  
2018-2019 Budget**

Other Expenses					
	5/31/18 Actual	2017-2018 Est Yr. End	2018-2019 Proposed	Net Difference	Monthly Budget
Colbert Contract	\$81846.00	\$81846.00	\$109128.00	\$27282.00	\$9094.00
Legal Fees		\$20000.00	\$15000.00	-\$5000.00	\$1250.00
OKAMA Dues		\$2438.00	\$2500.00	\$62.00	\$209.00
AAA Dues		\$1169.00	\$1500.00	\$331.00	\$125.00
OEMTA Dues		\$0	\$1250.00	\$1250.0	\$105.00
NASAET Dues		\$100.00	\$100.00	\$0	\$9.00
HGAC Dues		\$0	\$1000.00	\$1000.00	\$84.00
Chamber of Commerce Dues		\$250.00	\$250.00	\$0	\$21.00
Agency License		\$250.00	\$300.00	\$50	\$25.00
Equipment Maintenance		\$0	\$1000.00	\$1000.00	\$84.00
Equipment Agreements		\$7368.42	\$10000.00	\$2632.00	\$834.00
Medical Director		\$6000.00	\$6000.00	\$0	\$500.00
Co-Medical Director		\$0	\$3000.00	\$3000.00	\$250.00
Dispatch Services		\$30000.00	\$30000.0	\$0	\$2500.00
Special Operations		\$0	\$3000.00	\$3000.00	\$250.00
Miscellaneous Expense		\$34765.00	\$15000.00	-\$19765.00	\$1250.00
Grant Expenditures		\$0.00	\$12000.00	\$12000.00	\$1000.00
Capital Expenditures		\$227515.00	\$175250.00	-\$52265.00	\$14605.00
<b>Total</b>		<b>\$411251.00</b>	<b>\$386278.00</b>	<b>-\$24973.42</b>	<b>\$32190.00</b>

Statutory Auditors Budget		
State Auditor Fee: 0.1 Mil (Based on Bryan Co. Total Evaluation	\$34,876.00	\$40,000
Previous Years Accruals 14-15, 15-16, 16-17, 17-18	\$17,731.05	\$113028.05